

OAK CREEK
COMMUNITY DEVELOPMENT DISTRICT
AGENDA PACKAGE
JULY 8, 2019

Oak Creek Community Development District

Inframark, Infrastructure Management Services

210 N. University Drive, #702, Coral Springs, FL 33071

Tel 954-603-0033 Fax 954-345-1292

July 1, 2019

Board of Supervisors
Oak Creek
Community Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Oak Creek Community Development District will be held on Monday, July 8, 2019 at 6:00 p.m. in the Country Walk Clubhouse, 30400 Country Point Blvd., Wesley Chapel, Florida. Following is the agenda for the meeting.

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Public Comments on Agenda Items (3) minute time limit
4. Consent
Agenda
 - A. Minutes of the June 10, 2019 Meeting
 - B. Acceptance of the Financial Report
5. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - i. Pond 21 Outfall Structure Proposal
 - ii. Clubhouse Pedestrian Bridge
 - iii. Follow Up
 - iv. Workshop Agenda
6. Supervisor Requests and Comments
7. Audience Comments on Other Items (3) Minute Time Limit
8. Adjournment

Any additional supporting material for the items listed above, not included in the agenda package, will be distributed at the meeting. Staff will present their reports at the meeting. I look forward to seeing you, but in the meantime if you have any questions, please contact me.

Sincerely,

Mark A. Vega,
District Manager

Fourth Order of Business

4A.

**MINUTES OF MEETING
OAK CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oak Creek Community Development District was held on Monday, June 10, 2019 at 6:00 p.m. at the Country Walk Clubhouse, 30400 Country Point Boulevard, Wesley Chapel, Florida, 33543.

Present and constituting a quorum were:

David Gerald	Chairman
Sam Watson	Vice Chairman
Ryan Gilbertsen	Assistant Secretary
Adam Silva	Assistant Secretary

Also present:

Mark Vega	District Manager
Jason Walters (via telephone)	District Counsel
Robert Dvorak	District Engineer
Residents	

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Call to Order / Roll Call

- Mr. Vega called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

- The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comments on Agenda Items

- None.

FOURTH ORDER OF BUSINESS

Consent Agenda

- A. Minutes of May 13, 2019 Meeting**
- B. Acceptance of the Financial Report**
- C. Revised Resolution 2019-03A Approving Proposed Budget and Setting Public Hearing for August 12, 2019**

On MOTION by Mr. Gerald seconded by Mr. Watson with all in favor the Consent Agenda was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel**
- None.

B. District Engineer

- Mr. Vega noted he was just now handed a recap of the Workshop. It looks like they want to postpone the entire playground expansion because of funds. We will table that.
- Mr. Dvorak noted he was going to discuss that. He noted he received three bids from Finn Outdoor, Kloote and Nichols.
- He noted the SWFWMD permit for the Clubhouse bridge was received and will now be submitted to Pasco County for site plan approval.
- Golf Coast was asked to provide a bid for the project last week. He noted he sent plans to them last week. But no response as yet.
- Mr. Dvorak noted Mr. Vega received a letter from Pasco County asking for a Facilities Report. He prepared a report which outlines the assets the District is responsible for.
- Mr. Gerald noted we want to go ahead and get the permit which is good for several years. It cost \$732.50 to get the permit approved.

Let the record reflect Mr. Ryan Gilbertsen joined the meeting at this time.

C. District Manager**i. Follow Up**

- Mr. Vega reiterated that the playground expansion is postponed until December 2019.
- The Board discussed ballards.
- Mr. Vega discussed the pool time. Active camera monitoring starts at 10:00 p.m. The pool itself still closes from March to October at 8:00 p.m.
- The Supervisors discussed a party that took place in the pool area.
- The rules do not specify how many guests a resident can bring to the pool.
- The exit out access point will be updated.

ii. Resumes for Website Posting**a. Seat 1 is vacant and Board is looking to appoint a resident at the**

August 12th meeting. All interested parties must have their resume to the District Manager by May 31st. All interested parties must attend the July 6th workshop at the pool house and declare their intention to be appointed to the Board. A resident may be appointed at the August 12th meeting.

- Asphalt Overlay will be held off until December 2019.

- Mr. Vega noted he can have LMP start the herbicide treatment in the park.
- The Board discussed filling Seat 1 with Lisa Vaile.

On MOTION by Mr. Gerald seconded by Mr. Watson with all in favor to fill Seat 1 with Lisa Vaile starting at the October 2019 meeting.

- Ms. Vaile thanked the Board for making the Motion.
- Discussion ensued regarding benches, trash cans and the lids.
- The \$3,000 check for the drinking water was sent to Tri-Care.

iii. Workshop Agenda

- Mr. Vega noted we have just appointed someone.
- We tabled many items.
- Who is going to decide on location for the slabs?
- Mr. Gerald responded he would rather have Mr. Watson or Mr. Gilbertsen look at them.
- Mr. Vega noted the project spreadsheet will go in the agenda package.
- The July workshop will cover everything that is on the July agenda meeting package.
- Do we want the District Engineer to attend the July Board meeting? After discussing, it was decided the District Engineer does not need to attend the July meeting.

SIXTH ORDER OF BUSINESS

Supervisors' Requests and Comments

- Mr. Watson stated can Mr. Vega ask Vertex what is the level of the aerators in the four ponds.

SEVENTH ORDER OF BUSINESS

Audience Comments on Other Items

- Audience comments were received.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Watson seconded by Mr. Gilbertsen with all in favor the meeting was adjourned at 7:20 p.m.

David Gerald
Chairperson

4B.

**Oak Creek
Community Development District**

Financial Report

May 31, 2019

Prepared by:



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**Oak Creek
Community Development District**

Financial Statements

(Unaudited)

May 31, 2019

Balance Sheet
May 31, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 131,729	\$ -	\$ 131,729
Due From Other Funds	-	6,224	6,224
Investments:			
Money Market Account	225,159	-	225,159
Acquisition Fund	-	7,897	7,897
Prepayment Fund (A-2)	-	1,957	1,957
Reserve Fund (A-1)	-	153,927	153,927
Reserve Fund (A-2)	-	51,978	51,978
Revenue Fund A	-	98,364	98,364
Prepaid Items	6,658	-	6,658
Deposits	3,055	-	3,055
TOTAL ASSETS	\$ 366,601	\$ 320,347	\$ 686,948
<u>LIABILITIES</u>			
Accounts Payable	\$ 24,506	\$ -	\$ 24,506
Accrued Expenses	6,866	-	6,866
Due To Other Funds	6,224	-	6,224
TOTAL LIABILITIES	37,596	-	37,596
<u>FUND BALANCES</u>			
Nonspendable:			
Prepaid Items	6,658	-	6,658
Deposits	3,055	-	3,055
Restricted for:			
Debt Service	-	320,347	320,347
Assigned to:			
Operating Reserves	116,045	-	116,045
Unassigned:	203,247	-	203,247
TOTAL FUND BALANCES	\$ 329,005	\$ 320,347	\$ 649,352
TOTAL LIABILITIES & FUND BALANCES	\$ 366,601	\$ 320,347	\$ 686,948

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAY-19 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 3,000	\$ 4,131	137.70%	\$ 441
Interest - Tax Collector	-	98	0.00%	-
Special Assmnts- Tax Collector	480,391	474,198	98.71%	798
Special Assmnts- Discounts	(19,215)	(18,485)	96.20%	24
Other Miscellaneous Revenues	-	31,119	0.00%	-
Access Cards	-	150	0.00%	15
TOTAL REVENUES	464,176	491,211	105.82%	1,278
<u>EXPENDITURES</u>				
<u>Administration</u>				
P/R-Board of Supervisors	12,000	14,200	118.33%	3,200
FICA Taxes	-	245	0.00%	245
ProfServ-Arbitrage Rebate	1,200	600	50.00%	-
ProfServ-Dissemination Agent	5,000	-	0.00%	-
ProfServ-Engineering	15,000	48,854	325.69%	7,050
ProfServ-Legal Services	24,000	10,580	44.08%	2,021
ProfServ-Mgmt Consulting Serv	44,805	29,870	66.67%	3,734
ProfServ-Property Appraiser	150	150	100.00%	-
ProfServ-Trustee Fees	3,233	3,433	106.19%	-
ProfServ-Web Site Maintenance	1,200	2,177	181.42%	258
Auditing Services	3,523	3,500	99.35%	-
Postage and Freight	1,500	641	42.73%	42
Rentals & Leases	600	400	66.67%	50
Public Officials Insurance	2,255	2,255	100.00%	-
Printing and Binding	1,500	490	32.67%	25
Legal Advertising	1,000	209	20.90%	-
Misc-Assessmnt Collection Cost	9,608	9,114	94.86%	16
Misc-Contingency	25	51	204.00%	-
Office Supplies	412	2,433	590.53%	-
Annual District Filing Fee	175	175	100.00%	-
Total Administration	127,186	129,377	101.72%	16,641
<u>Public Safety</u>				
Contracts-Security Services	3,360	2,240	66.67%	280
Total Public Safety	3,360	2,240	66.67%	280

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAY-19 ACTUAL
<u>Electric Utility Services</u>				
Electricity - Streetlighting	23,000	14,802	64.36%	1,853
Utility Services	15,460	9,941	64.30%	1,177
Total Electric Utility Services	38,460	24,743	64.33%	3,030
<u>Garbage/Solid Waste Services</u>				
Utility - Refuse Removal	698	466	66.76%	58
Solid Waste Disposal Assessm.	611	623	101.96%	-
Total Garbage/Solid Waste Services	1,309	1,089	83.19%	58
<u>Water-Sewer Comb Services</u>				
Utility Services	18,000	6,623	36.79%	509
Total Water-Sewer Comb Services	18,000	6,623	36.79%	509
<u>Flood Control/Stormwater Mgmt</u>				
Contracts-Aquatic Control	19,680	14,905	75.74%	1,997
Stormwater Assessment	894	885	98.99%	-
R&M-Storm Water - Pond	26,100	714	2.74%	357
Total Flood Control/Stormwater Mgmt	46,674	16,504	35.36%	2,354
<u>Other Physical Environment</u>				
Contracts-Landscape	84,000	56,000	66.67%	7,000
Liability/Property Insurance	8,580	6,986	81.42%	-
R&M-Entry Feature	1,500	-	0.00%	-
R&M-Irrigation	5,000	1,514	30.28%	-
R&M-Mulch	15,000	-	0.00%	-
R&M-Plant&Tree Replacement	10,000	49,995	499.95%	1,200
Total Other Physical Environment	124,080	114,495	92.28%	8,200
<u>Capital Expenditures & Projects</u>				
Misc-Contingency	1,900	750	39.47%	-
Capital Improvements	35,000	132,266	377.90%	36,790
Total Capital Expenditures & Projects	36,900	133,016	360.48%	36,790
<u>Road and Street Facilities</u>				
R&M-Bike Paths & Asphalt	1,500	-	0.00%	-
R&M-Parking Lots	1,500	3,595	239.67%	-
R&M-Sidewalks	3,000	-	0.00%	-
R&M-Streetlights	1,000	-	0.00%	-
Total Road and Street Facilities	7,000	3,595	51.36%	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAY-19 ACTUAL
<u>Clubhouse, Parks and Recreation</u>				
ProfServ-Web Site Maintenance	-	-	0.00%	(60)
Contracts-Mgmt Services	10,296	6,864	66.67%	858
Contracts-Pools	9,540	6,360	66.67%	795
Contractual Maint. Services	27,259	23,214	85.16%	4,453
Telephone/Fax/Internet Services	3,712	1,196	32.22%	151
R&M-Facility	3,500	14,765	421.86%	1,529
R&M-Pools	400	1,059	264.75%	387
R&M Basketball Courts	-	4,606	0.00%	-
R&M-Playground	1,000	-	0.00%	-
Op Supplies - General	5,500	5,386	97.93%	39
Total Clubhouse, Parks and Recreation	61,207	63,450	103.66%	8,152
TOTAL EXPENDITURES	464,176	495,132	106.67%	76,014
Excess (deficiency) of revenues				
Over (under) expenditures	-	(3,921)	0.00%	(74,736)
Net change in fund balance	\$ -	\$ (3,921)	0.00%	\$ (74,736)
FUND BALANCE, BEGINNING (OCT 1, 2018)	332,926	332,926		
FUND BALANCE, ENDING	\$ 332,926	\$ 329,005		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAY-19 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ 705	0.00%	\$ 154
Special Assmnts- Tax Collector	437,163	431,526	98.71%	726
Special Assmnts- Discounts	(17,487)	(16,822)	96.20%	22
TOTAL REVENUES	419,676	415,409	98.98%	902
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessmnt Collection Cost	8,743	8,294	94.86%	15
Total Administration	8,743	8,294	94.86%	15
<u>Debt Service</u>				
Principal Debt Retirement A-1	160,000	160,000	100.00%	160,000
Principal Debt Retirement A-2	45,000	45,000	100.00%	45,000
Interest Expense Series A-1	148,699	148,699	100.00%	74,349
Interest Expense Series A-2	59,325	59,325	100.00%	29,663
Total Debt Service	413,024	413,024	100.00%	309,012
TOTAL EXPENDITURES	421,767	421,318	99.89%	309,027
Excess (deficiency) of revenues Over (under) expenditures	(2,091)	(5,909)	282.59%	(308,125)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(2,091)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(2,091)	-	0.00%	-
Net change in fund balance	\$ (2,091)	\$ (5,909)	282.59%	\$ (308,125)
FUND BALANCE, BEGINNING (OCT 1, 2018)	326,256	326,256		
FUND BALANCE, ENDING	\$ 324,165	\$ 320,347		

**Oak Creek
Community Development District**

Supporting Schedules

May 31, 2019

**Non-Ad Valorem Special Assessments - Pasco County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2019**

					ALLOCATION BY FUND	
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund	Debt Service Fund
Assessments Levied FY '19				\$ 917,555	\$ 480,392	\$ 437,163
Allocation %				100%	52%	48%
11/09/18	\$ 3,757	\$ 212	\$ 77	\$ 4,046	\$ 2,118	\$ 1,928
11/16/18	37,083	1,577	757	39,416	20,637	18,780
11/23/18	15,156	644	309	16,110	8,434	7,675
12/03/18	650,271	27,648	13,271	691,190	361,877	329,312
12/13/18	111,705	4,749	2,280	118,734	62,164	56,570
12/31/18	1,448	46	30	1,523	798	726
12/31/18	1,505	48	31	1,583	829	754
01/10/19	7,178	227	146	7,551	3,953	3,597
02/11/19	5,365	135	109	5,609	2,937	2,672
03/11/19	6,478	67	132	6,677	3,496	3,181
04/10/19	11,525	-	235	11,761	6,157	5,603
05/08/19	1,538	(46)	31	1,523	798	726
TOTAL	\$ 853,008	\$ 35,307	\$ 17,408	\$ 905,723	\$ 474,198	\$ 431,526
% COLLECTED				99%	99%	99%
TOTAL O/S				\$ 11,831	\$ 6,194	\$ 5,637

Cash and Investment Report
May 31, 2019

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
<u>GENERAL FUND</u>					
Checking Account - Operating	Synovus	Public Funds Checking	n/a	0.00%	\$99,488
Checking Account - Operating	BB&T	Checking	n/a	0.00%	32,241
Subtotal - Operating					131,729
Public Funds Money Market	BankUnited	Money Market #0623	n/a	1.00%	225,159
Subtotal-General Fund					\$356,888
<u>DEBT SERVICE FUND</u>					
Series 2015 Acquisition Fund	US Bank	Open Ended Comm. Paper	n/a	0.30%	\$7,897
Series 2015 Prepayment A-2	US Bank	Open Ended Comm. Paper	n/a	0.30%	1,957
Series 2015 Reserve Fund A-1	US Bank	Open Ended Comm. Paper	n/a	0.30%	153,927
Series 2015 Reserve Fund A-2	US Bank	Open Ended Comm. Paper	n/a	0.30%	51,978
Series 2015 Revenue Account	US Bank	Open Ended Comm. Paper	n/a	0.30%	98,364
Subtotal-Debt Service Fund					\$314,123
Total - All Funds					\$671,011

Oak Creek CDD

Bank Reconciliation

Page Number 20

Bank Account No. 4502 SYNOVUS- GF Checking
Statement No. 05-19
Statement Date 5/31/2019

G/L Balance (LCY)	99,487.65	Statement Balance	105,291.99
G/L Balance	99,487.65	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	105,291.99
Subtotal	99,487.65	Outstanding Checks	5,804.34
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	99,487.65	Ending Balance	99,487.65
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
5/22/2019	Payment	2011	TRI-CARE SERVICES	3,000.00	0.00	3,000.00
5/30/2019	Payment	2013	FEDEX	31.63	0.00	31.63
5/30/2019	Payment	2014	SAMUEL E. WATSON, JR	677.97	0.00	677.97
5/30/2019	Payment	2015	ADAM T. SILVA	738.80	0.00	738.80
5/30/2019	Payment	2016	DAVID J. GERALD	677.97	0.00	677.97
5/30/2019	Payment	2017	RYAN M. GILBERTSEN	677.97	0.00	677.97
Total Outstanding Checks.....				5,804.34		5,804.34

OAK CREEK Community Development District

Payment Register by Fund For the Period from 5/1/2019 to 5/31/2019 (Sorted by Payee)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	2004	05/14/19	8PRO WAY CONSTRUCTION GROUP, INC	7108	ASPHALT REPAIRS/PAVEMENT MARKINGS	R&M-Parking Lots	546065-54101	\$3,595.33
001	2003	05/14/19	AQUA TRIANGLE 1 CORP	8868	POOL CLEANING SERVICE	Contracts-Pools	534078-57231	\$795.00
001	2002	05/14/19	BB&T	042519-6264	3/25-4/3/19 PURCHASES	Op Supplies - General	552001-57231	\$139.30
001	2010	05/17/19	COMPLETE I.T. SERVICE & SOLUTIONS	3799	GOOGLE FOR BUSINESS EMAIL ACCOUNTS	ProfServ-Web Site Maintenance	531094-51301	\$97.65
001	1998	05/14/19	COUNTRY WALK CDD	043019	MTG ROOM RENTAL NOV/DEC 2018/JAN 2019	RENTALS & LEASES	544025-51301	\$150.00
001	2012	05/28/19	FASTER	052119	DEPOSIT FOR COMMUNITY MESSAGE BOARDS	R&M - Facility	546024-57231	\$1,529.30
001	2013	05/30/19	FEDEX	6-558-41512	MAY POSTAGE	Postage and Freight	541006-51301	\$31.63
001	2005	05/14/19	FLORIDA DEPARTMENT OF HEALTH	51-BID-4142901	51-60-00654 ANNUAL POOL PERMIT	R&M-Pools	546074-57231	\$280.00
001	2001	05/14/19	FRONTIER FLORIDA LLC	050119-0368	MAY INTERNET 813-779-0368	Telephone/Fax/Internet Services	541009-57231	\$150.98
001	2000	05/14/19	GOLDEN EYE TECHNOLOGY, LLC	192MY19	MAY MONITORING	Contracts-Security Services	534037-52001	\$280.00
001	2006	05/14/19	GOLF COAST CONSTRUCTION LLC	202	BOARDWALK FINAL PAYMENT	Capital Improvements	563001-53918	\$25,400.00
001	1997	05/14/19	HOPPING GREEN & SAMS	107206	MARCH GENERAL COUNSEL	ProfServ-Legal Services	531023-51401	\$1,143.00
001	2007	05/17/19	INFRAMARK, LLC	40353	APRIL MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,733.75
001	2007	05/17/19	INFRAMARK, LLC	40353	APRIL MGMNT SERVICES	ProfServ-Web Site Maintenance	531094-51301	\$100.00
001	2007	05/17/19	INFRAMARK, LLC	40353	APRIL MGMNT SERVICES	Postage and Freight	541006-51301	\$9.50
001	2007	05/17/19	INFRAMARK, LLC	40353	APRIL MGMNT SERVICES	Printing and Binding	547001-51301	\$11.90
001	2007	05/17/19	INFRAMARK, LLC	40353	APRIL MGMNT SERVICES	Contracts-Mgmt Services	534001-57231	\$858.00
001	2007	05/17/19	INFRAMARK, LLC	40353	APRIL MGMNT SERVICES	GO DADDY WEBSITE SERVICE	531094-57231	\$60.44
001	1996	05/03/19	JMT	9-136141	GEN ENGINEERING THRU 3/30/2019	ProfServ-Engineering	531013-51501	\$16,015.00
001	1999	05/14/19	LANDSCAPE MAINTENANCE PROFESSIONALS	143032	4/24/18 IRR REPRS	R&M-Irrigation	546041-53908	\$385.53
001	1999	05/14/19	LANDSCAPE MAINTENANCE PROFESSIONALS	143459	DOG PARK SOD INSTALLED	R&M-Plant&Tree Replacement	546170-53908	\$1,200.00
001	1999	05/14/19	LANDSCAPE MAINTENANCE PROFESSIONALS	143367	REPAIR 3 IRR LINE BREAKS	R&M-Irrigation	546041-53908	\$86.94
001	2008	05/17/19	LANDSCAPE MAINTENANCE PROFESSIONALS	143152	MAY LANDSCAPE MAINTENANCE	Contracts-Landscape	534050-53908	\$7,000.00
001	1272	05/22/19	OAK CREEK CDD	051519	XFER BU MMA 0623 TO CKING 4502	Cash with Fiscal Agent	103000	\$105,000.00
001	DD196	05/02/19	PASCO COUNTY UTILITIES SERVICES BRANCH - ACH	040819 ACH	3/7-4/8/19 WTR ACH	Utility Services	543063-53601	\$640.40
001	DD198	05/03/19	INNOVATIVE EMPLOYER SOLUTIONS-ACH	066828 ACH	P/E 4/27/19 #415-20199 ACH	415-20195	534378-57231	\$1,244.74
001	DD200	05/17/19	INNOVATIVE EMPLOYER SOLUTIONS-ACH	067123	P/E 5/11/19 #415-201910 ACH	415-20195	534378-57231	\$1,645.64
001	DD202	05/31/19	WITHLACOOCHEE RIVER ELECTRIC - ACH	051419 ACH	4/9-5/9/19 ELEC ACH	Utility Services	543063-53100	\$1,245.38
001	DD202	05/31/19	WITHLACOOCHEE RIVER ELECTRIC - ACH	051419 ACH	4/9-5/9/19 ELEC ACH	Electricity - Streetlighting	543013-53100	\$1,853.09
001	DD203	05/31/19	INNOVATIVE EMPLOYER SOLUTIONS-ACH	067404	P/E 5/25/19 #415-201910 ACH	415-20195	534378-57231	\$1,597.55
001	2011	05/22/19	TRI-CARE SERVICES	051519	INSTALLATION OF DRINKING FOUNTAIN	Capital Improvements	563001-53918	\$3,000.00
001	2009	05/17/19	VERTEX WATER FEATURES	14767	MAY AERATION MAINT	R&M-Storm Water - Pond	546086-53801	\$357.00
001	2015	05/30/19	ADAM T. SILVA	PAYROLL	May 30, 2019 Payroll Posting			\$738.80
001	2016	05/30/19	DAVID J. GERALD	PAYROLL	May 30, 2019 Payroll Posting			\$677.97
001	2017	05/30/19	RYAN M. GILBERTSEN	PAYROLL	May 30, 2019 Payroll Posting			\$677.97
001	2014	05/30/19	SAMUEL E. WATSON, JR	PAYROLL	May 30, 2019 Payroll Posting			\$677.97
Fund Total								\$182,409.76
Total Checks Paid								\$182,409.76

Fifth Order of Business

5Ci.

Site Masters of Florida, LLC
5551 Bloomfield Blvd.
Lakeland, FL 33810
Phone: (813) 917-9567
Email: tim.sitemastersofflorida@yahoo.com

PROPOSAL

Oak Creek CDD

Pond 21 Outfall Structure

6/19/2019

Remediate undermining of outfall control struture

- dewater pond to 1' below concrete structure
- cut 1' x 1' openings as needed to assess extent of void
- remove concrete rubble along discharge side for access
- excavate trench for 24" deep toe wall extension to top of sloped sides
- pump concrete to fill void and create toe wall extension
- replace concrete rubble along discharge

TOTAL \$9,500

**Based on preliminary visual observation, void will require
approx. 15 yards of concrete to fill (including toewall extension)**

**If required quantity exceeds 15 yards, additional volume will
be charged at \$250/yard.**

5Cii.



Johnson, Mirmiran, and Thompson, Inc.
 2000 E. 11th Ave, Suite 300
 Tampa, FL 33605
 Attn: Stephen Brletic, PE

June 14, 2019

RE: Oak Creek North Pedestrian Boardwalk

PROPOSAL

Project Location:

Oak Creek Subdivision, Wesley Chapel, FL

Scope: Provide all labor, materials, equipment, and insurances required to construct roughly 94 linear feet of ramped timber boardwalk with rails. Boardwalk to be 6' between rail pickets, with continuous steel handrails per specs on page C-2.3 of plan set dated 12/14/18. All details and specifications based on preliminary construction plan set provided by JMT, Inc. dated 12/14/2018, and per details listed below.

Details:

- Re-sod, disturbed areas to match existing sod.
- Concrete abutments and approaches.
- Installation of silt fence as needed.
- 3 Landings, 5'x7', 7'x7', and 7'x7', all slopes per plan set and notes.
- Bridge loading is pedestrian in accordance with AASHTO regulations.
- All lumber to be pressure treated Southern Yellow Pine (SYP), No. 1 grade.
- All decking, rails, pickets, framing, etc. is to be pressure treated SYP.
- All pressure treated piling, in accordance with FDOT 955, to be driven by vibratory hammer.
- All hardware and fasteners per specs provided in Note 4, Page C-2.2.
- Bridge installed at elevations and layout per plan set.

Pedestrian Boardwalk with Landings: \$35,370.

~~Grabrails: \$16,920. Or \$90~~ per linear foot for 188 linear feet, continuous both sides of ramp and boardwalk
Grabrails REV: \$14,250. Or \$76 per LF – All aluminum welde post mounted, mill finish.

Total Cost of Proposal: ~~\$52,290.~~ \$49,620.

Not Included in Cost of Proposal:

- Any surveying, structural engineering, geotechnical engineering or reporting may be included at additional cost upon request.

Add Option 1: Golf Coast Construction, may provide sealed engineered drawings upon request for, \$1,500.

Respectfully submitted,

Brad Boger
 Golf Coast Construction, LLC



Universal Restaurants Timber Railings and Handicap Grab Rails

Kohola Reef Restaurant



Kunuku Boat Bar



Whakawaiwai Eats Restaurant

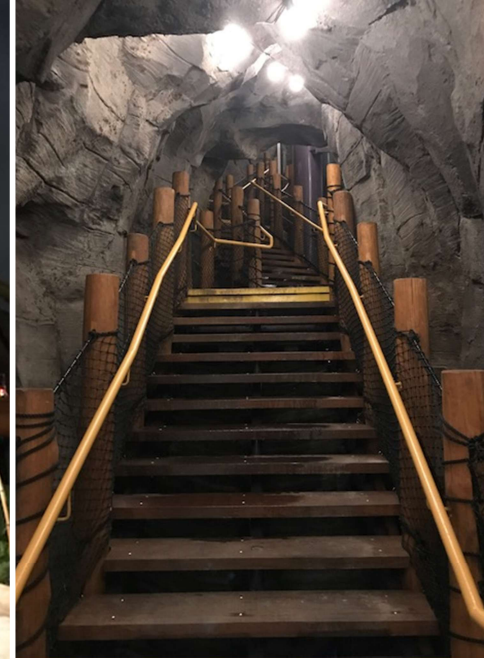
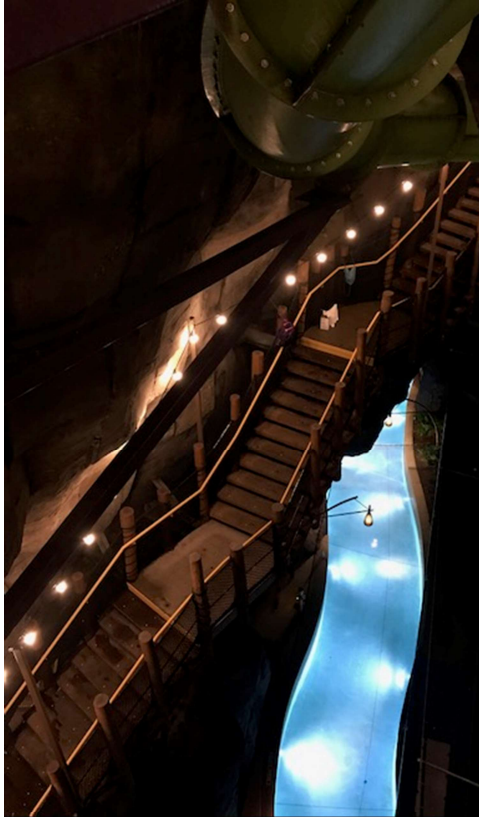


**Entry
Ramps
&
Handrails**



VOLCANO BAY – Staircases

Scope: all railings, netting, grab rail, posts, cables, etc.



5Ciii.

<i>Umbrellas Signs</i>	<i>signarama 4 Umbrella signs & 1 Dog Park Sign paid via credit card</i>	Page Number 30
<i>Solicitation/basketball Sign</i>	<i>Signarama large signs-White background Black letters PICKUP paid via credit card</i>	
<i>Drinking Water Fountain</i>	<i>TABLED DEC - approved 5/13 Tricare \$3000 check shipped 5/22/ Tricare subtracted \$100 for concrete slab remaining \$3700</i>	
<i>Bridge Nature Park</i>	<i>TABLED JULY - county permit & SWFWMD approved - proposal in agenda</i>	
<i>Playground expansion with out Swing set</i>	<i>TABLED SEPT - Engineer will resubmit in submit in September- low bid \$16,550 ConAsset - PLACE ON NOV AGENDA</i>	
<i>New Swing set for expansion</i>	<i>TABLED NOV - quantity two child bucket swings \$4,100</i>	
<i>1 inch overlay for two paths</i>	<i>TABLED DEC - APPROVED - Pickford Ct to Sparkling Oak & Falling Oak Trail o Laughing Oak - \$14,398.50</i>	
Bollards	Board decided to do this with onsite staff (Tim) David will look into	
Basketball Court Paint	Picked up - complete	
Playground damaged slide	Slide is out of warranty and is on order --- shipping July 1	\$ 1,122.11
Dog Park Shade	approved 5/13 and ordered --- shipping June 26	\$ 2,650.00
Bridge South	Engineer approval pending - Paid \$50,800 - remaining payment in is \$12,700	\$12,700.00
Community bulletin boards	orderd 5/24, check cut 5/28, check cleared bank 6/3 --- Tim picking up June 28	\$ 2,743.60
Tables for Pavilion	Ordered from Upbeat Invoice 712257 - truck company will call Tim - lift gate delivery each unit is 325 lbs. shipping July 12 eta 5 days	\$ 2,257.88
Pond 1 Fountain	Fountain install July 5	\$ 6,765.67
Pond 1 Fountain	Electric panel installation complete	\$ 5,500.00
5 Trashcan domes/2 new trashcans/ 2 Benches	Onsite 5/24/19 currently in shed Tim has installed the new trash can domes and will assemble the rest as time is available	\$ 8,390.00
	SUBTOTAL	\$42,129.26
Rid A Rust	NO FUNDS - LMP Quote presented at July meeting for \$2,504.34	
Pool Lumen testing	NO FUNDS - JMT will test after light install	
Purchase of Land	NO FUNDS - sent email again on 3/10	